Bay Restoration Fund
BAT Nitrogen Removal System
Installation & Funding Procedure

1- Submit completed BRF pre-application to Kent County Health Department
Choose a contractor
It is the responsibility of the owner/contractor to initiate/coordinate

2- Contact Kent County Health Department for meeting on site with septic contractor to evaluate condition of existing on site waste disposal system and to determine suitability for BAT Nitrogen Removal System.
Participation in BRF grant program is voluntary and may require upgrade/repair to existing on site waste disposal system to qualify for BRF grant.

3- Submit completed application for Septic Permit with check and $400.00 fee.
*Contractor can get reimbursed for septic fee*

4- Receive Bay Restoration Fund Participant Eligibility Letter from Kent County Health Department.

5- Participation in the Bay Restoration Program requires the property owner to sign two agreements provided by Kent County Health Department:
(1) Agreement to Participate in the Kent County Bay Restoration Fund Best Available Technology Onsite Disposal System Program
(2) Perpetual Maintenance Agreement and Easement: Installation and Maintenance of Best Available Technology on Existing Onsite Disposal System

6- Submit signed Perpetual Maintenance Agreement and Easement for Kent County Commissioner signature to:
Karl Weed, Deputy Director
Kent County Water and Waste Water Services
709 Morgenc Road
410-810-5954
Kent County Water and Waste Water Services shall return signed Perpetual Maintenance Agreement to owner.
Owner shall record Perpetual Maintenance Agreement and Easement among the land records of Kent County.

7- Contractor shall provide a detailed invoice to the Kent County Health Department. Payment shall be made directly to the contractor for the cost of the BAT unit and installation.

8- Contractor may install BAT unit once following documentation has been provided the Kent County Health Department (1) copy of recorded Perpetual Maintenance Agreement (2) contractor invoice.

9- Reimbursement process will begin once BAT unit is inspected by the Kent County Health Department, manufacturer verified that BAT unit is operational, and Kent County Health Department has received documentation as required above.

Questions regarding BRF program, please contact John Beskid,
Kent County Health Department,
410-778-1361