



KENT COUNTY HEALTH DEPARTMENT



COUNTY OF KENT

LELAND D. SPENCER, M.D., M.P.H., HEALTH OFFICER
125 S. LYNCHBURG STREET, CHESTERTOWN, MARYLAND 21620 • PHONE: 410-778-1350

STATE OF MARYLAND

Bay Restoration Fund BAT Nitrogen Removal System Installation & Funding Procedure

1- Submit completed BRF pre- application to
Kent County Health Department

Choose a contractor

**It is the responsibility of the owner/contractor
to initiate/coordinate**

2- Contact Kent County Health Department for
meeting on site with septic contractor to evaluate
condition of existing on site waste disposal
system and to determine suitability for BAT
Nitrogen Removal System.

**Participation in BRF grant program is
voluntary and may require upgrade/repair to
existing on site waste disposal system to
qualify for BRF grant.**

3- Submit completed application for Septic
Permit with check and \$400.00 fee.

Contractor can get reimbursed for septic fee

4- Receive Bay Restoration Fund Participant
Eligibility Letter form Kent County
Health Department.

5- Participation in the Bay Restoration Program
requires the property owner to sign two
agreements provided by Kent County Health
Department:

(1) Agreement to Participate in the Kent County
Bay Restoration Fund Best Available
Technology Onsite Disposal System Program

(2) Perpetual Maintenance Agreement and
Easement: Installation and Maintenance of Best
Available Technology on Existing Onsite
Disposal System.

6- Submit signed Perpetual Maintenance
Agreement and Easement for Kent County
Commissioner signature to:

Karl Weed, Deputy Director

Kent County Water and Waste Water Services
709 Morgenc Road
410-810-5954

Kent County Water and Waste Water Services
shall return signed Perpetual Maintenance
Agreement to owner.

**Owner shall record Perpetual Maintenance
Agreement and Easement among the land
records of Kent County.**

7- Contractor shall provide a detailed invoice to
the Kent County Health Department.
Payment shall be made directly to the contractor
for the cost of the BAT unit and installation.

8- Contractor may install BAT unit once
following documentation has been provided the
Kent County Health Department (1) copy of
recorded Perpetual Maintenance Agreement (2)
contractor invoice.

9- Reimbursement process will begin once BAT
unit is inspected by the Kent County Health
Department, manufacturer verified that BAT unit
is operational, and Kent County Health
Department has received documentation as
required above.

**Questions regarding BRF program, please
contact John Beskid,
Kent County Health Department,
410-778-1361**